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Diploma in Elementary Education

Revised Syllabus

2008 - 09

**The Jammu and Kashmir State Board School
New Campus, Bemina, Srinagar-Kashmir.
Rehari Colony-Jammu.**

*Ex. Caus
Srinagar
Kashmir*

THE JAMMU & KASHMIR STATE BOARD OF SCHOOL EDUCATION
ACADEMIC DIVISION, NEW CAMPUS BEMINA, BYE PASS, SRINAGAR.

NOTIFICATION

Consequent upon the Govt. order No 190-Edu of 2008 dated 03-04-2008, followed by the communication of Director School Education Kashmir vide No: DSEK/PA/1914-26 Dated 12-04-2008, Syllabus for Diploma in Elementary Education (D.E.Ed) has been revised, up-dated and modified. The same shall be applicable from ensuing Academic Session June 2008 in case of Kashmir Division and (October) 2008 in Jammu Division. The revised Scheme of Diploma in Elementary Education Course (D.E.Ed) shall replace the existing D.E.Ed Course.

The selection of candidates shall be made as, 75% eligible in-service teachers to be nominated by the Govt. and 25% shall be filled from open market by concerned Directorate of Education/Selection Committee.

The minimum qualification for admission to this course shall be Higher Secondary Part-II (Class 12th) for, both in Service teachers and candidates from the open market. The course will be of one year duration and syllabus is divided into three Components namely Part A, (Core papers), Part B (Content-cum Methodology Courses) and Part-C (Practical & Project Work), and a student shall have to pass all the three components separately.

The Fee detail to be paid in the J&K BOSE is as under:

- i- Examination Fee Rs 495/- (Fresh/Reappear/Failure)
- ii- Renewal Registration Fee Rs 550/-
- iii- Eligibility Fees Rs 275/-

After admission process is completed the Heads of concerned DIETs are requested to send the Registration Return in triplicate of all the selected students within one month to the Board.

Admission/Tuition Fee:

A candidate admitted to the one year Diploma Elementary Course from open market shall have to pay Rs 8250/- (Rupees Eight thousand two hundred and fifty) only through Bank Draft from Jammu and Kashmir Bank Ltd or any other Nationalized Bank, in-favour of the respective Heads of District Institute of Education and Trainings (DIETs) at the time of selection list is notified, which is duly approved by the Competent authority/Committee constituted for the purpose. However, the in-service teachers, thus nominated shall be exempted from such tuition fee only.

The other terms and conditions relating to Examination, Pass Criteria etc can be had from the Syllabi and Courses of Study prescribed by the Board.

NO: - F (Acad-C)D.E.ED/B/08
New Campus, Bemina, Bye Pass, Srinagar.
Dated:- 31-05-2008.

J. Bashir Ahmad
(Dr. Sheikh Bashir Ahmad),
Director (Academics)
31-05-08

File

Copy to the:-

- 1- Secretary to Govt. Education Department Civil Sectt. Srinagar for information.
- 2- Special Secretary to Govt. Education Deptt. Civil Sectt. Srinagar for information
- 3- Director School Education Kashmir/Jammu for information.
- 4- Joint Secretary, General/Examination/Secrecy, K.D/J.D for information.
- 5- Chief Education Officers of all the Districts of J&K State.
- 6- Principal District Institute of Education and Trainings (DIETs) J&K State.
- 7- Deputy Director, Academics CDR Wing J.D/K.D for information.
- 8- Dy. /Asstt. Secretary, Academics/General/Registration/Examination/ Secrecy unit II/III, Central Secrecy, K.D/J.D for information.
- 9- All Sub/Branch office of the Board _____ for information.
- 10- P/S to Chairman for information of the Chairman.
- 12- P.A to Secretary for information of the Secretary.
- 13- All Sections of the Board.
- 14- Editor-in-Chief, the daily _____.
- 15- Concerned file

**The Jammu and Kashmir State Board of School Education
Academic Diviison New Campus Bemina Srinagar**

No. F Acad(-C)DEd./syl/KD/09
Dated:25-06-09

NOTIFICATION

In continuation to this office notification No F (Acad-C) D.Ed/Kd/B/09 Dated 24/03/09 the syllabi of Paper V of D.E.Ed of Kashmiri/Dogri/Punjabi/Pahari/Bodhi is hereby notified for the information of all the concerned.

Draft submitted for approval


(Dr. Sheikh Bashir Ahmad)
SECRETARY

Copy to the:

1. Secretary to Govt. Education Department Civil Sectt. For information
2. Special Secretary to Govt. Education. Deptt.Civil Sectt. for information.
3. Director School Education Kashmir/Jammu for information
4. P S to Hon'ble Education Minister for information of the Hon'ble minister.
5. Joint Secretary Examination/Secrecy?General/Certificate J.D./KD for information.
6. Deputy Director Academics JD/KD for information
7. Concerned file

3) Copy to the

D.E.Ed.Syllabus

Preamble

The Jammu & Kashmir state Board of School, among other courses, offers Diploma in Elementary Education. The admission to the said course in District Institutes of Education and trainings is governed by the notification issued by Government Order No: 190-Edu of 2008 Dated 03-04-2008. The selection of candidates shall be made on the basis of 75% eligible in-service teachers to be nominated by the Govt. and 25 % shall be filled from open market by the concerned Directorate of Education/Selection Committee. The minimum qualification for admission to the course shall be Higher Secondary Part II (12TH) for both in-service and candidates from the open market. The course will be of one year duration. The admission to D. E. Ed shall commence from June of every year in case of Kashmir Division and in the month of Oct of every year in case of Jammu Division.

Admission/Tuition Fee

A candidate, thus admitted to one year Diploma in Elementary Education Course from the open market shall have to pay Rs. 8250/= (Rupees Eight thousand two hundred and fifty only) through Bank Draft from Jammu & Kashmir Bank Ltd or any Nationalized Bank in favour of the respective Principals of District Institute of Education and Training after selection of a candidate by the Directorate of Education/Selection Committee. However, the in-service teachers thus nominated by the competent authority/selection Committee shall be exempted from such admission/tuition fee.

Fee details to be paid to the JK BOSE are as:

- I. Examination Fee Rs 495/=(Fresh/Reappear/ Failure)
- II. Renewal Registration Fee Rs.550/ =only
- III. Eligibility Fee Rs.275/=

The Examination, Eligibility and Registration renewal fee is to be paid by all the candidates pursuing D. E. Ed in order to be eligible to appear in the Examination.

After the process of admission to the said course is complete, the Heads of the DIET's shall send the Registration Return in triplicate of all the candidates within one month positively. Registration Return duly affixed with photographs of candidates and white transparent adhesive tape placed on it shall be submitted, besides, the directions issued from time to time by the Joint Secretary (Gen). One copy of R.R shall be send to Joint Secretary (Gen) second copy to Joint Secretary (Exams) and third copy to Joint Secretary (Secrecy) .The date of Examination and the dates for Teaching Practices for the said course shall be notified separately by the Joint Secretary (Exams).

Pass Criteria:

A candidate shall have to pass all the papers separately. The qualifying pass percentage is 36% in theory while as in internal assessment and Work Experience/ project work a candidate shall have to secure 40 % marks. However, a physically Challenged student shall be given concession in the pass percentage. Such candidates shall have to secure only 33 % to pass the examination.

The marks secured by a candidate in the internal assessment/Work Experience/ Project work shall be conveyed to the Joint Secretary (Secrecy) at the time of submission of Permission cum Admission Forms. Late submission of awards in internal assessment/ Work

D.E.Ed.Syllabus

Experience/project work shall incur penalty to the concerned DIET'S. External assessment in teaching Practice shall be arranged by the Joint Secretary (Examination) and Examiners shall also be selected by the Joint Secretary in consultation with the Academic Divisions .The dates for assessment of teaching practice shall be notified separately by the concerned Joint Secretary (Examination).

Scheme of Examination:

A candidate shall have to pass all the papers separately (all the three components separately) including theory and practicals. However, the marks thus secured in Foundation papers, core papers, project work/Art Education/Work Education and teaching practice will be added up and will determine and decide the division of a candidate.

A candidate who fails in one or more than one subject shall be placed in Reappear category and he /she shall have to reappear again in the subject/s. Such students are exempted from appearing again in the subject/s they have passed. The candidate placed in reappear category shall have passed such subject/s in three examinations spread over a period of five years conducted by the J& K BOSE. After availing three chances spread over a period of five years if a student fails to qualify the examination within this stipulated time, he/she shall have to appear afresh in all the papers. However, Chairman J &K BOSE may by virtue of special powers vested under article 13 (A) may grant mercy chance to a candidate even after availing said chances.

Improvement of Performance:

A candidate who desires to improve his/her performance shall be allowed to do so in one or more than one subject both from Foundation Papers and from Core papers only by permitting her/him to appear in the same examination afresh in one of the two intermediate subsequent examinations but in no case thereafter.

Instructions for paper setters:

A question paper, both Foundation Papers and Core Papers shall consist of five questions. There shall be one question from each Unit with internal option in part A and Part B. There shall be no overall option in long answer type questions. 50% weightage shall be given to long answer type questions, 30 % weightage to short answer type questions and 20 % weightage shall be given to multiple choice/objective type questions. Multiple choice/objective type questions shall not form a separate question but instead each unit shall be followed by these type of questions therefore these questions shall be spread over all the question paper rather than form a single separate question.

Format of External Examination question paper (Part A and Part B)

1. 05 long answer type questions each carrying 08 Marks 05X 08=40

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- 2. 06 short answer type questions each carrying 04 Marks 06X04=24
- 3. 10 Multiple choice/objective each carrying 01 Mark 10X01= 10
- 4. 03 very short answer type questions each carrying 02 marks 03X02=06

Total= 80 Marks

Medium of Instruction

Shall be English | Urdu | Hindi.

~~English shall be the medium of instruction and examination in all papers except in languages and regional languages, shall be English.~~ In case regional Languages the medium of instruction and examination shall be in that language.

Practice of teaching

The practice of teaching shall consist of following three phases:

Phase I. Six days will be devoted to the training of these pupil teachers in observing the model demonstration lessons to be arranged in DIET. At least four demonstration lessons (one demonstration lesson from each subject i.e Environmental Science, Mathematics, Social Science, English, Urdu/Hindi, and one demonstration lesson on any regional language) per day shall be arranged by respective DIET. These demonstration lessons shall be delivered by Teacher Educator. Thereafter, intensive practice is to be given for delivering lessons and observing them through working with peer group under stimulatory conditions.

Phase II: Practice of Teaching by the pupil teachers

In the second phase the pupil teachers shall go to actual classroom situation in different schools and will deliver fifteen lessons in each paper he/she has opted among core papers. This will be done under the supervision of Teacher Educator from respective DIET. The fifteen demonstration lessons will be spread over in four weeks with a gap of two days in between so as to enable the pupil teachers to prepare lesson plans and discuss them thoroughly with their peer and will share and discuss the problems faced by them with other pupil teachers and Teacher Educator. The pupil Teachers shall again resume the practice of teaching after the interaction sessions. *There will be monitoring of teaching practice by BOST.*

Phase III. Points for various components of teaching practice and their weightage:

I.	Lesson Plan → (Design content, Method and written presentation)	(15)
II.	Learning Objectives:	(10)
III.	Presentation	(15)
IV.	Personality	(10)
V.	Achievement of learning objectives:	(15)
VI.	Children involvement	(10)
VII.	Use of Teaching Aids	(15)
VIII.	Mobility in the class	(10)
Total:		100 Marks

Project work

A candidate has to opt for four projects in consultation with the Teacher Educator and the other faculty members of DIET faculty.

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Key points for various components of project work to be considered for weightage;

I. Design /make up/relevance	(10)
II. Field work/Data collection	(10)
III. Innovative factors	(10)
IV. Educational Value	(10)
V. Viva Voce	(10)
Total:	50 Marks.

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Scheme of Studies

Part A.	Foundation Papers.	External	Internal	Total
✓ Paper I	Principles of Education & Educational Psychology	80 Marks	20 Marks	100 Marks
✓ Paper II	School Management & Problems and Issues in Education	80 Marks	20 Marks	100 Marks
				Total Marks :200
Parts B.	Core Papers			
✓ Paper III	Teaching of English	80. Marks	20. Marks	100. Marks
Paper IV	Teaching of Urdu/Hindi	80. Marks	20. Marks	100.Marks
Paper V	Kashmiri/Dogri/Gojri/Phari/Punjabi Bodhi	80. Marks	20. Marks	100. Marks
✓ Paper VI	Teaching of Environmental Science.	80. Marks	20.Marks	100. Marks
	✓ Teaching of Mathematics	80. Marks	20 Marks	100. Marks
	✓ Teaching of Social Science	80. Marks	20. Marks	100. Marks
				Total Marks:500

Note: A student shall have to opt for one of the language from paper IV and V and any two of the core subjects from paper VI.

Part C.	Practical & Project Work.			
I.	Practice of teaching in actual class room	100 .Marks	100.Marks	200 Marks.
a.	a. Project Work		50.Marks(Exclusively to be evaluated internally)	
b.	Work Experience/ Art Education		50. Marks (Exclusively to be evaluated Internally)	
				Total Marks: 300 . Marks.

Grand Total:- 1000 Marks.

Syllabus

Foundation Papers

Paper 1 Principles of Education & Educational Psychology

Max Marks 100 Time 2½ Hours

External Examination 80 Marks

Internal Assessment 20 Marks (10 marks for Principles of Education and 10 marks for Principles of Educational Psychology)

Section A

External Examination 80 Marks

Internal Assessment 20 Marks

- i. Nature and Meaning of Education.
 - a. Definition of Education with special reference to Aristotle, Gandhiji, Zakir Hussain.
 - b. Functions of Education 10.Marks

- ii. Aims of Education
 - a. Broader/Narrow aims of Education
 - b. Development of personality
 - c. Education for Moral Development. 10.Marks

- iii. School and society
 - a. Relation between:
 - i. School and Home
 - ii. School and Society.
 - b. Education as an instrument of social change.
 - C. Education as a means of preserving Culture 10.Marks

- iv. Agencies of Education.
 - a. Formal agency of Education –School
 - b. Non Formal Agencies-Home, Society, Radio, TV ,Newspaper 10.Marks

Section B.

Educational Psychology

- i. a. Definition of Educational Psychology.
 - B. Importance of Educational Psychology for a teacher. 10. Marks

- ii. Methods of Child Study.
 - a. Experimental Method.

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- b. Observation Method. 10.Marks
- c. Case Study 10.Marks
- II. Stages of child Development
 - a. Infancy b. Childhood c. Adolescence. 10.Marks
- III. Learning
 - a. Meaning of Learning
 - b. Laws of Learning
 - c. Behaviorist/Constructivist Approach 10.Marks

Paper II.

Problems and issues in school Education & School Management

Total Marks :100

Time:2½ Hours.

External Examination: 80 .Marks

Internal Assessment: 20 .Marks

Section A

- I. Universalisation of Elementary Education.
 - a. Access/Equity/Enrollment/Retention/Dropout
 - b. Gender Education. 10 .Marks
- II. ~~Remedial Teaching~~ Remedial Measures
 - a. Enrolment Drive
 - b. Contextualizing of Syllabus
 - c. School Infrastructure. 10.Marks
- III. National Policy on Education -1986(NPE)
 - a. Recommendations of NPE with regard to Elementary Educaion.
 - b. Planning Time Table and activities in a single teacher school
 - c. Organizing Work Experience/Art Education activities in primary school. 10.Marks
- IV. Universalisation of Elementary Education in Mission Mode (Serva Shakisa Abhiyan)
 - a. School Management,Community Ownership of a school.Village /Mohalla
 - b.Continuous and comprehensive Evaluation.
 - C. Remedial Teaching. 10 Marks.

Section B.

- I. Importance of School Management
 - a. Essentials of a school
 - Housing, playground,Library,Toilet & drinking water facilities. 10.Marks
- II. Formation of different committees like school improvement Games, Cultural, Purchases etc.
 - a. Role and function of Head Master. 10. Marks
- lii Institutional Planning
 - a. Perspective plane.

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- b. Annual school Calendar. 10 Marks
 - iii. School Record.
 - a. Admission
 - b. Examination/Attendance. 10 Marks
 - c. CCE Record

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Part B

Core Papers

External Examination 80 Marks.
 Internal Assessment 20 Marks.

External Examination.

- a. Contents 50 Marks.
- b. Methods 30 Marks.

Content Cum Methodology

Teaching of English(Compulsary)

External Marks: 80

Internal assessment: 20

Time: 2 ½ hrs.

Methodology

Unit I : Place of English in School Curriculum

- I. Place and importance of English in School curriculum
- II. Aims and Objectives of teaching English at Elementary level
- III. Problems Teaching of English at Elementary Level.

Unit II Methods of Teaching English

- I. Structural Direct Method
- II. Communicative Method
- III. Translation Method

Unit -III Teaching Aids, lesson planning and evaluation

- I. Importance of teaching aids in teaching of English
- II. Types of teaching aids in teaching English at Elementary level
- III. Evaluation and its techniques

Unit IV reading and Writing

- I. Importance of reading
 - i. Scanning
 - ii Skimming
 - iii. miming

Good luck

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Unit V II. Letter writing, Post Card, Notice, e-mail
 Grammar
 Tense, Noun, verb, Proposition, Adjective and adverb, conjunction, Interjection,
 phonetics; Sounds of consonants, vowels and diphthongs.

Note for Paper setter:

The paper setter shall set one question for each Unit with internal choice. A candidate shall have to attempt five questions. There shall be no overall option in the long type questions. However, 25% weightage will be given to Unit I and 75% weightage will be given to the rest of the Units. From 75% of the weightage 40% weightage will be given to Grammar while as Phonetics will be assessed and evaluated internally.

Teaching-Learning Subjects

Teaching Learning of Urdu

Max.Marks 100

I.	External Examination	80 Marks
		Time: 2 ¹ / ₂ hrs
	i) Section 'A' Content	50 marks
	ii) Section 'B' Methods	30 marks
II.	Internal Assessment	20 marks
	(1) Content	10 marks
	(2) Methods	10 marks

Note:- The internal assessment will be made on the basis of average achievement of Pupil-teachers in two tests to be conducted by the institution.

Syllabus for External Examination

Section 'A'

(Content) 50 marks

حصہ الف

1. سنی جماعت سے لے کر آٹھویں جماعت کی درسی کتابوں کا تفصیلی مطالعہ
2. ریاست جموں و کشمیر میں اردو کا مقام
3. اصناف، عزل، قصیدہ، مثنوی، مرثیہ، ناول، افسانہ کہانی، ڈرامہ، نظم
4. اردو کے ادیب اور شاعر (حالات زندگی اور طرزِ تحریر)

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سر سید، اقبال، غالب، پریم چند، حامد کشمیری، پروفیسر جگن ناتھ آزاد، حالی۔

5. بچوں کی ادبی خصوصیات
6. اردو ادب کے قواعد
- جملہ اسمیہ کی ترکیب نحوی، واحد، جمع، مذکر، مؤنث، مصدر، حاصل مصدر
7. انشاء و خطوط نگاری

حصہ ب نمبرات 30

1. نصاب میں اردو زبان کی اہمیت
2. اردو کی درسی کتابوں کی خصوصیات
3. ابتدائی جماعتوں میں بچوں کو اردو پڑھانے کے طریقے
طریقہ تہجی، طریقہ صوت، طریقہ دیکھو، بولو، طریقہ جامعہ، طریقہ جملاتی، طریقہ مخلوطی
4. مطالعہ اور اقسام، مطالعہ بالجہر، مطالعہ بلا جہر
5. املانویسی کی اہمیت اور لکھنا، سکھانے کے طریقے
6. زبانی کام کی اہمیت اور تقریری مہارت پیدا کرنا
7. توضیحات کی اہمیت اور اردو پڑھانے کی توضیحات
تعلیمی تاش وغیرہ
8. اردو زبان میں امتحان (تحریری) لینے کے لیے قواعد

हिन्दी शिक्षण

हिन्दी भाषा का शिक्षण प्रशिक्षण

कुल अंक - 100

1. बाह्य मूल्यांकन 80 अंक

भाग - एक

अ) इकाई-2 कक्षा से कक्षा आठवीं तक समय 2½ घण्टे

60 अंक

आ) प्रणाली - भाग

2. आंतरिक - मूल्यांकन

अ) कक्षा प्रथम से कक्षा आठवीं तक

10 अंक

आ) शिक्षण - प्रणालियाँ

10 अंक

नोट: आंतरिक - परीक्षा का मूल्यांकन अध्यापक - अध्येता की आयोजित दो परीक्षाओं में लिया जाएगा जो प्रशिक्षण संस्थान में ही होगा । 20 अंक

बाह्य - परीक्षा के लिये पाठ्य क्रम

भाग - एक

(विषय) 80 अंक

कक्षा प्रथम से आठवीं तक

हिन्दी की प्रथम कक्षा

1. विस्तृत अध्ययन
2. राज्य जम्मू - कश्मीर में हिन्दी का महत्त्व
3. कविता, गीत, गज़ल, कहानी, उपन्यास, नाटक, निबन्ध
4. हिन्दी कवियों का सामान्य परिचय: कबीर दास, तुलसी दास, मैथिली शरण गुप्त, निराला, महादेवी वर्मा, दिनकर

हिन्दी व्याकरण

5. प्रयोगात्मक व्याकरण: 1) हिन्दी ध्वनियों का वर्गीकरण
 2) मानक हिन्दी ध्वनियाँ
 3) वचन, लिंग
 विलोम शब्द, पर्यायवाची शब्द, संज्ञा, सर्वनाम (अंक)

भाग - दो

1. पाठ्यक्रम में हिन्दी भाषा का महत्व
2. हिन्दी पुस्तकों की विशेषताएँ
3. प्राथमिक कक्षाओं के लिए हिन्दी शिक्षण प्रणालियाँ
4. हिन्दी में मात्राओं का महत्व
5. हिन्दी सिखाने की सरल विधियाँ
6. चार्ट तथा ताश शिक्षण विधि व्यय रहित/कम व्यय पर आधारित हिन्दी शिक्षण विधि
7. हिन्दी-शिक्षण के लिए निर्धारित मूल्यांकन विधियाँ

Y. S. S.

